**Ruksar Kashif Chilmai**

**Contact No- +91 7506041430**

[**Email- ruksmiri17@gmail.com**](mailto:Email-%20ruksmiri17@gmail.com)

**104 Rose tower, Plot no 61, Sector 35E, Kharghar-410210.**

**CAREER OBJECTIVE:**

**To use my creativity and technical skills, to further an innovative company and create a lasting relationship that will expand both my skills and the company's.**

**BASIC ACADEMIC CREDENTIALS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Board/university** | **Year** | **Grade/Percentage** |
| **S.S.C** | **Maharashtra Board** | **2009** | **80.61%** |
| **H.S.C** | **Maharashtra Board** | **2011** | **68.50%** |
| **BMS** | **Mumbai University** | **2014** | **73%** |

**EXPERIENCE:**

* **Smartline IT solutions**

**Designation: Assistant Inside Sales Manager.**

**Duration: 01-02-2016 to 20-07-2017.**

* **Company Name: PARAS CADD PRIVATE LIMITED**

**Designation: Marketing Executive.**

**DURATION: 1Year (January 2015-February 2016)**

**IN PROFICIENCY:**

* **Microsoft Office Word, Microsoft Office Excel, Microsoft Office Power Point**
* **Internet Browsing**
* **MS-CIT**

**ADDITIONAL QUALIFICATION:**

* **MS-CIT from Maharashtra State Board of Technical Education with 78% in October 2007.**

**INTERPERSONAL SKILL:**

* **Ability to rapidly build up relationship and set up trust.**
* **Confident and Determined.**
* **Ability to cope up with different situations.**

**PERSONAL DETAILS:**

**Name : Ruksar Kashif Chilmai**

**Father’s Name : Rafiq**

**Mother’s Name : Hasina**

**Sex: Female**

**Marital Status : Married**

**Nationality : Indian**

**Date of birth : 17/06/1994**

**Hobbies : Net browsing, movies, music, games**

**Phone Number : +91 7506041430**

**Email Id :** [**ruksarmirijkar.rm@gmail.com**](mailto:ruksarmirijkar.rm@gmail.com)

[**Ruksmiri17@gmail.com**](mailto:Ruksmiri17@gmail.com)

**Date of Birth : 17/06/1994**

**Languages Known : English(UK), Hindi, Sanskrit & Marathi**

**DECLARATION:**

**I hereby declare that the above mentioned information is true and correct to the best of my knowledge and belief.**